

Façade & Site Improvement Incentive Application

Reimbursement of up to 25% for eligible improvements not exceeding a maximum value of \$5,000

Applicant/Property Owner Information (please print):

Name: _____

Mailing Address: _____

City, Postal Code: _____

Phone: () _____

Fax: () _____

Email: _____

Subject Property:

Civic Address: _____

Legal Description: _____

Current Land Use: _____

Current Zoning: _____

Surrounding Land Use(s): _____

Tax Assessment:

1. What is the current assessed property value? Please attach a property tax statement.

2. Are all property and business taxes paid in current?

Yes

No

3. Does applicant have a valid business permit from the City of Selkirk?

Yes

No

Eligibility:

4. Has the subject property previously received a façade and site improvement incentive within the last five years, check one:

Yes

No

If yes, for how much? \$ _____

Proposed Improvements:

5. Please provide a brief description of the project (consider motivation, need, benefits, etc.). Attach detailed building and site plans including photos of the façade, drawings of façade improvements and samples of proposed materials.

No.	Proposed Improvements*	Estimated Construction cost (\$)
1		
2		
3		
4		
5		
6		
7		
8		
9		

** Eligible improvements include awnings, canopies, lighting replacement, doors, doorways and entrances, window replacement, trash enclosures, brick cleaning and repair, painting, façade restoration/improvements, handicap accessibility, landscaping, parking lot resurfacing, curbing, signage, sidewalks/walkways*

6. Please explain how the project will fulfill the following criteria:

Sustainable Design

Accessible Design

Conserve Selkirk's Heritage

Integrate Community Character & Landscape

Site Aesthetic

7. What is the total cost of project/construction? Attach a minimum two professional quotes for proposed budget and contractor estimates.

8. When is the construction scheduled to begin (month, year)? Attach a schedule.

9. When is the construction scheduled for completion (month, year)?

10. Please provide a description about how the project meets the design criteria set out in the plan? Attach additional page(s) if necessary.

Attachments:

Include the following information in your application:

- Please attach detailed building and site plans that clearly indicate the type of "improvement" to be completed:
 - Include photographs of current property, façade and adjacent buildings*
 - Include drawings of all proposed improvements*
 - Samples of proposed materials*
- Please attach a minimum of two detailed estimates for the cost of all materials and labour.
- Please attach a long-term plan/schedule of work for the project including labour, infrastructure needs, and timeframe.
- Please attach a copy of your property tax assessment.
- Please attach any additional information, if applicable.

Authorization:

I, _____, HEREBY CERTIFIED THAT:

- I am the registered owner of said property; or
- I am authorized to act on behalf of the registered owner; and
- The information contained in this application is true and complete.

And, understand that the application is subject to final approval by the City of Selkirk and I am aware that the Façade & Site Improvement Incentive Program grant is subject to available funding and benefits are not available until such approval is secured and an agreement is executed. The City reserves the right to deny or refuse any application, or to discontinue funding at any time. The City is

not responsible for any costs incurred by the owner/applicant in any way relating to any program, including, without limitation, costs incurred in anticipation of an incentive.

If approved, I understand that the City will reimburse after the confirmation of project completion and payment of project cost in accordance with the approved plan.

Applicant's Signature

Date

Please submit application to the Director of Sustainable Economic Development, City of Selkirk, 200 Eaton Avenue, Selkirk, MB R1A 0W6.

Phone: (204) 785-4953

Fax: (204) 482-5448

Office Use Only		
Property Tax Roll Number:	_____	
Date reviewed by the City:	_____	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Altered